

WEEKLY REVIEW

BENTON COUNTY BOARD OF COMMISSIONERS
August 11, 2020



This document is a weekly review of the Board of County Commissioners meeting, Tuesday, August 11, 2020. Information related to agenda changes, Consent Agenda, and Public Comment are on the [County website](#).

Public Hearing

Application for Franchise, Benton Irrigation District – Cristina Woods, Engineering Technician III

Benton County has received an application to renew a Franchise Order and Agreement for irrigation lines from Benton Irrigation District. The Public Works Department recommends approval of the Franchise Order and Agreement, subject to the six (6) items listed in the report to the Commissioners. **The Board moved and seconded to approve Franchise Order and Agreement with Benton Irrigation District, subject to the six (6) items listed in the report to the Commissioners. Motion carried.**

Application for Franchise, Oasis Water Corporation – Cristina Woods, Engineering Technician III

Benton County has received an application to renew a Franchise Order and Agreement for water systems and facilities from Oasis Water Corporation. The Public Works Department recommends approval of the Franchise Order and Agreement, subject to the six (6) items listed in the report to the Commissioners. **The Board moved and seconded to approve Franchise Order and Agreement with Oasis Water Corporation, subject to the six (6) items listed in the report to the Commissioners. Motion carried.**

Application for Franchise, PUD No. 1 of Klickitat County – Cristina Woods, Engineering Technician III

Benton County has received an application to renew a Franchise Order and Agreement for electric transmission and distribution system from Public Utility District (PUD) No. 1 of Klickitat County. The Public Works Department recommends approval of the Franchise Order and Agreement, subject to the six (6) items listed in the report to the Commissioners. **The Board moved and seconded to approve Franchise Order and Agreement with Public Utility District No. 1 of Klickitat County, subject to the six (6) items listed in the report to the Commissioners. Motion carried.**

Scheduled Business

Position Grade Change Request – Ken Spencer, Treasurer & Lexi Wingfield, HR Manager

The Treasurer's Office is requesting approval of a line item transfer to change the Office Assistant III, Grade 6 position to Accounting Assistant II, Grade 7, effective August 1, 2020. This position will remain part of the Courthouse Union, and the union has been notified. A line item transfer in the amount of \$1,000 is requested to be transferred from the Temporary Help line item to the Accounting Assistant II position to cover the position increase. In the 2021-2022 budget, \$4,000 will be unappropriated from the Temporary Help line item, to appropriate funding for the increased grade for this position. **The Board moved and seconded to approve the resolution for the line item transfer for position 1508 as presented. Motion carried.**

Other Business

Change Order No. 7 w/ Banlin Construction for Justice Center Plumbing & Water Intrusion Project – Robert Blain, Director of Operations & Capital Programs

On June 4, 2019 the Board approved Resolution 2019-470 and executed a contract with Banlin Construction, LLC for the Justice Center Plumbing and Water Intrusion project in the amount of \$2,469,154.90 plus WSST. Six change orders have been previously approved for a combined total of \$349,237.64 plus WSST and added 53 days to the contract. Additional unforeseen items have arisen that required additions to the work to complete the project. Change Order No. 7 consists of three (3) items: 1) flush the existing system of buildup; 2) removing the new toilets to facilitate removal of debris from the units, which collected sediment

on startup; and 3) installation of y-strainers on each branch line to remove sediment in the new lines. All changes are combined into Change Order No. 7 with a total cost not to exceed \$111,402.85 plus WSST and increasing the contract time by 50 days. **The Board moved and seconded to approve Change Order No. 7 with Banlin Construction for the Justice Center Plumbing and Water Intrusion Project as presented. Motion carried.**

Memorandum of Agreement w/ Benton-Franklin Health District for Possible Uses of the Fairgrounds During Disasters or Public Health Emergencies – Adam Fyall, Sustainable Development Manager

Benton County and the Benton-Franklin Health District have prepared a Memorandum of Agreement (MOA) for the possible use of the Benton County Fairgrounds in the event of a disaster, public health, or other similar emergency. This MOA would be effective immediately and terminate December 31, 2025. No monetary consideration will be made for use of the Fairgrounds under the terms of this MOA, unless specifically identified on a per-case basis. The first use of the Fairgrounds for this purpose will be for the Benton-Franklin Health District to conduct COVID-19 contact tracing, starting August 17, 2020. **The Board moved and seconded to authorize the Chairman to sign the Memorandum of Agreement with the Benton-Franklin Health District for the possible use of the Fairgrounds. Motion carried.**

Authorizing the County Administrator and Deputy County Administrator to Sign CARES Act Community Support Grant Program Contracts – Adam Fyall, Sustainable Development Manager

On July 15, 2020 Benton County, in partnership with Tri-City Development Council (TRIDEC) announced the CARES Act Community Support Grant Program, which allocated \$3.5 million of Benton County's CARES Act funds to provide local businesses and non-profit organizations with grant assistance. The first round of applications opened July 16, 2020 and closed July 31, 2020. Three rounds of applications will be opened for applications, with approximately 200+ contracts anticipated throughout the duration of the grant program. A total of 676 applications were received in Round 1 of the grant application process, with 85 grants approved for funding for a total of approximately \$1.3 million. Staff is seeking Commissioner approval to authorize the County Administrator and the Deputy County Administrator to approve these grant contracts, to ensure timely and efficient approval and disbursement of funds prior to the October 31, 2020 federally imposed deadline. **The Board moved and seconded to authorize the County Administrator and the Deputy County Administrator to approve and sign CARES Act Community Support Grant Program contracts on behalf of Benton County as presented. Motion carried.**

Providing Additional Employee Assistance Services for Sheriff's Office Deputies & Clerks – Commissioner Delvin, Matt Rasmussen, Deputy County Administrator, & Lexi Wingfield, HR Manager

The Board of County Commissioners asked staff to look into what opportunities there may be to provide assistance to the employees of the Benton County Sheriff's Office in the form of counseling. Benton County Sheriff's Office employees are dealing with a difficult work situation and the Board felt it may be helpful for them to have access to a counselor that specializes in working with law enforcement employees. Staff indicated that they would reach out to the Deputy Sheriff's Guild and see if they have any counselors their staff works with on a regular basis. Staff asked for some time prepare a more formal plan outlining services to be provided and costs to the County, to be presented to the Board within two weeks. **The Board gave direction to staff to proceed as presented gather additional information and to provide an update.**

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